



## Front Desk Agent

Looking for the perfect place to develop your hospitality talents? The Juniper Hotel offers boutique hospitality in a unique setting, surrounded by nature but only moments away from downtown Banff. Our small, friendly team are committed to connecting our guests with Banff National Park and all the adventures it offers. Our staff enjoy competitive wages and great benefits, including on-site staff accommodation with fire pit, hotel and restaurant discounts, active living program, annual service award, peer recognition, and regular team events and activities.

What you'll do:

- Perform all guest check in and check out tasks in a prompt and professional manner.
- Inform guests of hotel services, points of interest in the area, and services in the community.
- Work as part of a team, maintaining open communication with colleagues and hotel staff.

What you'll need:

- Completion of a two-year apprenticeship program or a college program in hospitality or hotel management preferred.
- 1 year of experience as a Hotel Front Desk Agent.
- Strong work ethic and positive team attitude.
- A commitment to providing great guest service with a smile.

How to apply:

If you think you are the right person for this job, we'd love to hear from you. To apply, please email your resume and cover letter. We thank all applicants that apply, but only those deemed qualified by our hiring manager will be contacted.

*The Juniper Hotel and Bistro is part of Arctos & Bird, a local company with a vision: to build a better future through environmental sustainability and giving back to our community. When you work with us, you're part of something bigger.*