



## Front Desk Supervisor

Looking for the perfect place to develop your hospitality talents? The Juniper Hotel offers boutique hospitality in a unique setting, surrounded by nature but only moments away from downtown Banff. Our small, friendly team are committed to connecting our guests with Banff National Park and all the adventures it offers. Our staff enjoy competitive wages and great benefits, including on-site staff accommodation with fire pit, hotel and restaurant discounts, ski pass program and regular team events and activities.

### What you'll do:

- Assist Front Desk Manager with overseeing front desk operations.
- Be knowledgeable and inform guests of hotel services, points of interest in the area, and services in the community
- Respond promptly to guests professionally and courteously.
- Work as part of a team, maintaining open communication with colleagues and hotel staff.

### What you'll need:

- Completion of a two-year apprenticeship program, or a college program in a hospitality related field preferred.
- Minimum 2 years' experience in a Hotel Front Desk role.
- Demonstrated ability to lead and direct a team.
- Strong work ethic and positive team attitude.
- A commitment to providing great guest service with a smile.

### How to apply:

If you think you are the right person for this job, we'd love to hear from you. To apply, please submit your resume to [oopacheco@thejuniper.com](mailto:oopacheco@thejuniper.com). We thank all applicants that apply, but only those deemed qualified by our hiring manager will be contacted.

*The Juniper Hotel and Bistro is part of Arctos & Bird, a local company with a vision: to build a better future through environmental sustainability and giving back to our community. When you work with us, you're part of something bigger.*